

Report Card Time

The easiest and safest way to view your child's report card during the school closures would be through FOCUS. Do you need to create an account?

Here's how



Step 1

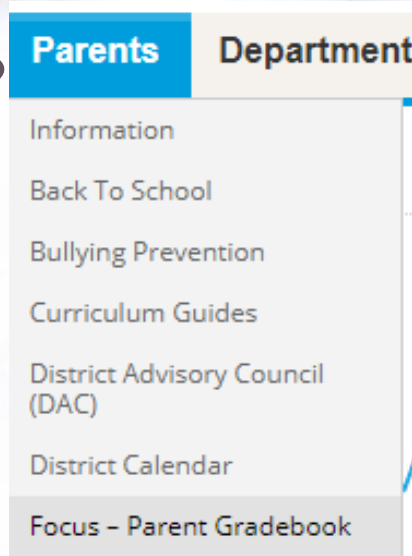


HEAD TO WWW.DUVALSCHOOLS.ORG



Step 2

CHOOSE THE PARENTS TAB



**Report Cards
will be posted
April 21st at
3:00p.m.**

Step 3

SELECT- FOCUS - PARENT GRADEBOOK



Step 4

SCROLL DOWN AND SELECT CREATE ACCOUNT (NOT NEW STUDENT ID)

Create Account

Create a New
Parent/Guardian Account

Step 5



1. Enter parent/guardian information
2. Create a Password
3. Connect your child(ren) on student information page
4. Confirm account info then click finish
5. Then, go to the email account and check for an email from **FIMservice@duvalschools.org** to verify the account
6. Once verified, the system will email the school to **verify** and **approve** the account creation. ***This may take up to 24 hours.*** Accounts will not be accessible until verified and approved.

If you need your student's ID #, please reach out to your child's teacher.